

Rachel Hafner

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<https://rachelhafner.weebly.com/>

Summary of Skills

- Detail Oriented
- Works well with others
- Organized
- Diligent worker
- Responsible
- Dedicated

Education

Messiah College

2019

Bachelor of Arts: Public Relations and Dance
Mechanicsburg, PA, United States of America

Work History

En Arabesque Dancewear

July 2019

Marketing Assistant and Sales Associate

Messiah College Department of Communication

October 2018 to May 2019

Assistant and Logistics Coordinator

Messiah College Catering

January 2017 to May 2019

Student Catering Worker

Messiah College Department of Theatre and Dance

June 2017 to June 2018

Childcare Teacher

Upper Bucks YMCA

August 2016 to August 2018

Art Summer Camp Counselor

Gateway Kia

August 2014 to August 2015

Office Assistant

Yofresh Yogurt Café

October 2013 to August 2014

Cashier and Food Prep

Experience

President of Messiah College Public Relations Student Society of America

- Planned and organized chapter meeting times and agenda
- Led chapter meetings
- Planned professional development trips and speakers
- Planned and executed events
- Represented the club at Student Government meetings

Messiah College's Student Activities Board member

- Planned school dances
- Decorated venues
- Managed ticket collection

Alumni Relations Coordinator of Acclamation Dance Ministry

- Managed Acclamation alumni connections and information
- Kept alumni up to date and involved in club activities and shows
- Planned and organized alumni reunions and homecoming events

Dance teacher for Acclamation Dance Ministry

- Choreographed musical theater style dances
- Taught dance to students of all levels

President of the Messiah College Footprintz Hip Hop Club

- Choreographed group dances
- Led meetings and rehearsals
- Planned and executed the annual performance

Yearbook editor at Quakertown High School

- Supervised yearbook staff
- Edit and approve of all pages

Dance student at Schubert's School of Dance Arts from 2003-2016

- Performed in multiple productions
- Planned cast parties and gifts to the director
- Managed Kiss the Cast fundraiser